



Aspire Accomplish Achieve

University Academy Keighley

Provider Access Policy

Provider Access Policy
September 2018

1. Introduction

This policy statement sets out the academy's arrangements for managing the access of providers to pupils at the academy for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

2. Pupil entitlement

All pupils in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

3.1 A provider wishing to request access should contact:
Isobel Perrings, Progress Leader, Telephone: 01535 210333;
Email: careersleader@uak.email

3.2 Opportunities for access
A number of events, integrated into the academy careers programme, will offer providers an opportunity to come into the academy to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8	Assembly and Form group opportunities Parents' Evening	Assembly and Form group opportunities	Assembly and Form group opportunities
Year 9	Assembly and Form group opportunities	Assembly and Form group opportunities Option Presentation Evening	Assembly and Form group opportunities Parents' Evening

Year 10	Assembly and Form group opportunities	Assembly and Form group opportunities Parents' Evening	Assembly and Form group opportunities
Year 11	Assembly and Form group opportunities	Assembly and Form group opportunities Parents Evening Exam Prep Presentation	Assembly and Form group opportunities

4. Premises and facilities

The academy will make the auditorium, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the academy. The Careers Leader will ensure that pupils have access to these materials at suitable times and upon request.